Assign working hours to employees

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| **ID** | **Admin-4-1** |
| Purpose | Test assigning work hours to an employee |
| Set Up | Ensure that the account has admin privileges, logged into the system, has an existing employee and the employee has entered their work preferences. |
| Steps | 1. Click “employees” |
|  | 2. Scroll and select a specific employee. |
|  | 3. A description of their availability is provided. |
|  | 4. Fill out the work hours in the “hours assigned” section |
|  | 5. Click “save” |
| Expected Result | The system recognises that working hours have been assigned to an employee and updates this information. In addition the employer is sent a notification. |

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| **ID** | **Admin-4-2** |
| Purpose | Test assigning work hours to employees who have not provided their availability. |
| Set Up | Ensure that the account has admin privileges, logged into the system, has an existing employee and the employee has NOT entered their work preferences. |
| Steps | 1. Click “employees” |
|  | 2. Scroll and select a specific employee. |
|  | 3. A description of their availability is NOT provided. |
| Expected Result | The system will not accept assigned hours from the employer. |